Safety Overview for The MILL’s Users

Basic Responsibilities of All Users

- Complete Right to Know and Lab Safety 101
  - We require that all users complete these courses before using MILL facilities
    - RTK: [https://training.osp.gatech.edu/classroom/course/view.php?id=12](https://training.osp.gatech.edu/classroom/course/view.php?id=12)
    - LS 101: [https://training.osp.gatech.edu/classroom/course/view.php?id=9](https://training.osp.gatech.edu/classroom/course/view.php?id=9)

- Adhere to ALL PPE requirements (see image at right)
  - We ask that any user adheres to the PPE checklist that is outside any MILL facility and to the PPE required by any workstation.

- Getting Trained
  - We require that before attempting to use a piece of equipment that the user is first trained by a MILL volunteer. Equipment in the X-ray room needs additional training through the Office of Radiation Safety (ORS).

Incident Reporting

All active users of The MILL have the right and responsibility to a safe environment for working and learning. If you observe unsafe activities or have suggestions for improving operations, please report using this [Google form](https://www.google.com/forms). Submissions can be made anonymously.

Emergencies

Every MILL lab has emergency procedures posted on the door with a pink card. If safe to do so, follow the procedures. If the emergency creates unsafe conditions for you and surrounding individuals, leave immediately and pull the fire alarm, but stay nearby (at a safe enough distance) to provide first responders with information about the emergency.

General MILL Etiquette

- **Clean up after yourself** - The MILL staff are not your mother, please return all tools to their homes and clean up after yourself
- **Be Nice!** - We ask that users are respectful towards all MILL staff and other users.